

The Regular and Organizational meeting was held January 8th, 2014 at 7:00 PM in the Benton Town Hall Conference Room, 1000 SR 14A, Penn Yan, NY 14527.

Board Present:	Supervisor	John E. Prendergast
	Deputy Supervisor:	Richard Harper
	Councilmen:	Becky Jensen
		Glenn Quackenbush
		Alan Tomion

Public Present: List Attached

Also Present: Highway Superintendent – Jeffery Mann, Town Clerk-Bobbi Wolfe, Eleanor Parker – Historian/Health Officer.

Supervisor Prendergast opened the meeting at 7:00 PM.

John Prendergast introduced himself as the new Town of Benton Supervisor and former Supervisor Robert Clark as the new Yates County District II Legislature, he continued by thanking Clark for his services to the town and future services to the county.

Approval of Minutes: Motion was made by Glenn Quackenbush, seconded by Becky Jensen approving the December 11th, 2013 minutes as presented. Motion was carried unanimously.

Action taken from the previous meeting:

- 1) Justice tables: Bob Clark & Glenn Quackenbush didn't believe the old tables were worth refinishing.
- 2) Bob Clark contacted Steve Stork regarding coverage for a part time highway employee.
- 3) Jayson Hoover & Dwight James (CEO & Watershed) will be filling in for each other, need to check with other municipalities for a shared services agreement.
- 4) Scanner – Clerk Wolfe contacted Toshiba for information on adding the scanner to our existing copier. She hadn't heard back before the meeting time.
- 5) Highway: Jeff Mann is still waiting for a quote for the new mower

Procurement Policy: Clerk Wolfe presented a draft of the original procurement policy adopted in 1992. The draft was re-written with changes requested by attorney Jeff Graff. Richard Harper noticed under our resolutions # 2-14 “Highway Superintendent authorization to purchase equipment without board approval” is included in the Procurement Policy but not for the Water Maintenance Worker. Motion was made by Becky Jensen, seconded by Alan Tomion approving the addition of Water Maintenance Worker “Authorized to purchase equipment, tools and implements during the year without prior approval from the town board in the amount not to exceed \$500.00 for all three districts.” Motion was carried unanimously. Both Highway Superintendent & Water Maintenance Worker will be removed from resolution #7-14.

Old Business:

A block form ad was sent to the Chronicle Adviser advertising for Zoning Board of Appeals and Planning Board Alternates. The town received one interested resident, Richard Meyers.

George Wright Co, Anthony Guzman was here to determine what was needed to key the front and rear doors alike, parts have been ordered for the repair.

Water District # 1 Extension: Several residents of this proposed district were in attendance . Supervisor Prendergast opened the meeting for public discussion for these residents to ask questions and express concerns. Several people spoke for and against the proposed district. Supervisor Prendergast informed the public that the Rural Development Funding extension expires February 5th. After board discussion the motion was made by Richard Harper, seconded by Becky Jensen to allow (2) two more weeks to receive petitions, ending January 22, 2014. After that date if the required petitions are not returned the process for creating this district will be discontinued. Motion was carried unanimously.

New Business:

Richard Regan has withdrawn his claim again the town. Copies have been sent to Stork Insurance & Jeff Graff.

Clean up day has been set for June 21st, 2014 9AM – 3PM. Supervisor Prendergast will contact the SWEEPS program for their help.

Kurt Gilbert, resident of Benton Center corner of Havens Corners and Route 14A has requested a letter of support from the town to the state requesting a flashing lighting be installed at the above intersection. Mr. Gilbert had reported to Clerk Wolfe that along with this most recent accident at that intersection, there have been several other close calls. After board discussion a letter will be sent to the NYSDOT and Yates County Highway.

West Group – Town Law Books: Does the board wish to keep the new version (2014) of Municipal Law books at a cost of \$1010.00 along with updates in the amount of \$356.00 ? The board decision was to return them.

Water District # 2:

The Village of Penn Yan reduced the minimum gallons per day for this district from 34,800 to 30,000. Documentation given in the boards packets.

A proposal was present from Conrady Consultant Services for tank inspection in the amount of \$2295.00 which needs town board approval. Jayson Hoover had indicated that the Village of Penn Yan and several other water districts use Conrady for their inspections. Motion was made by Richard Harper seconded by Glenn Quackenbush approved the proposal in the amount of \$2295.00 also \$75.00 for protected photo disc. Motion was carried unanimously. The board would also like approval from the NYSDOH (Sheryl Robbins) on the use of this company.

Historian/Health Officer: Eleanor Parker reported that the 2013 Benton History book is almost completed. She also informed everyone that the Benton Fish Fry will be this Friday 1/17/14.

RESOLUTIONS:

#1-14: Motion was made by Glenn Quackenbush, seconded by Alan Tomion to schedule a Public Hearing for the 2015 Tax Cap at the February 12, 2014 Town Board Meeting. Motion was carried unanimously.

#2-14: Motion was made by Glenn Quackenbush, seconded by Alan Tomion to approve the following 2014 Appointments:

Richard Meyer	Zoning Board of Appeals	1/1/14-12/31/15
Bobbi Wolfe	Registrar (2) Yr Term	1/1/14-12/31/15
Linda Johnson	Deputy Registrar (2) Yr Term	1/1/14-12/31/15
Bobbi Wolfe	RMO (1) Yr Term	1/1/14-12/31/14
Linda J. & John P.	Budget Officers (1) Yr Term	1/1/14-12/31/14
Linda Johnson	Bookkeeper (1) Yr Term	1/1/14-12/31/14
Eleanor Parker	Historian (1) Yr Term	1/1/14-12/31/14
Jayson Hoover	Watershed (1) Yr Term	1/1/14-12/31/14
Jayson Hoover	Zoning & Code Enforcement (2)	1/1/14-12/31/15
Richard Harper	Deputy Supervisor	

Community Bank N.A & Lyons National Banks as Depositories.

Chronicle Express as the Official Newspaper

Committees:

Becky Jensen	Highway-Insurance-Personnel
Richard Harper	General-ZBA/PB-Personnel
Alan Tomion	Highway-Agricultural-Utilities
Glenn Quackenbush	General-Buildings-Utilities

Jeff Graff of Riley & Graff, as the town attorney.

Clark-Patterson-Lee as the town engineer.

Regular Meetings for the year 2014

Town Board - Seconded Wednesday of the month @ 7:00 PM

Zoning Board of Appeals - First Tuesday of the month (upon request) @ 7:00 PM

Planning Board - Fourth Tuesday of the month @ 7:00 PM

Town Clerk & Bookkeeper shall be and hereby authorized to pay the following claims prior to town audit: retirement, electric, postage, telephone, hospitalization, town approved payroll, note payments and any invoices that are due prior to the date of the board meeting.

Approve the rate of mileage for mileage traveled by town employees using private vehicles shall be \$.50 Per Mile.

Resolution #3-14:

Water District Hook Up Fees

	New Service	In Existing District
1” Service	\$2400.00	\$1300.00
1 ½” Service	\$3200.00	\$1700.00
2” Service	\$4000.00	\$2100.00

Installation of a new water service of a distance of 150’ or a crawl space requiring a meter pit hook up fees are as follow:

	New Service	In Existing District
1” Service	\$2800.00	\$1500.00

*** Meter Pits, 1” Service to be supplied by the town. Any larger service such as a 1 ½” and 2” will be paid by the homeowner. This installation will be by town specifications and be supervised by the water department.....

The cost of any service being pushed under the road will be the responsibility of the Homeowner

(The town does not have the equipment to push under the road and has to be sub-contracted out and will be completed with supervision of the Benton water department.)

No hook up fee within the first year after (Substantial Completion Date) if in existing District. After the first year, half the above fees of the existing district.

Shut Off fee is \$25.00 – No fee to turn the water back on.

Note: “An account will only be de-activated if the water is turned off by our Water Operator”
Water Fees for 2014:

WD # 1	\$50.00/6000 Gallons	\$5.50/1000	Over the 6000
WD # 2	\$60.00/6000 Gallons	\$5.50/1000	Over the 6000 Increase Affective 1/1/14
WD # #	\$50.00/6000 Gallons	\$5.50/1000	Over the 6000

Relevy Fee: Motion was made by Richard Harper, seconded by Becky Jensen to adopt a Relevy Fee of \$50.00/Per Meter will be charged as of October 31, 2014 for each unpaid Account. Motion was carried unanimously.

Resolution # 4-14: Motion was made by Alan Tomion, seconded by Richard Harper accepting Public Disclosure for Quackenbush Hardware up to a limit for purchases equaling \$750.00 per Year. Motion was carried unanimously.

Resolution # 5-14: Motion was made by Richard Harper, seconded by Alan Tomion approving the Yates County Animal Control Officer Agreement for a (1) year term 1/1/14-12/31/14. Motion was carried unanimously.

Resolution #6-14: Motion was made by Richard Harper, seconded by Alan Tomion accepting the 2014 Highway Agreement for Expenditures of Highway Money (Road Repair). Motion was carried unanimously.

Resolution # 7-14: Motion was made by Glenn Quackenbush, seconded by Becky Jensen to Adopt the updated Procurement Policy adding “Water Maintenance Operator” to purchase equipment etc. in the amount of \$500.00 each Water District. Motion was carried unanimously.

Monthly, Year End Report (Town Clerk) Abstract of Vouchers: # 1 & 13:

Motion was made by Alan Tomion, seconded by Richard Harper approving the following Reports & abstract of vouchers: Abstract # 13: General (A) Claims 206-219 Totaling \$3058.92, General (B) Claims 55-57 Totaling \$228.57, Highway (DA) Claims 134-142 Totaling \$6486.45, Highway (DB) Claim 37 Totaling \$4447.72, SW1 Claims 77-82 Totaling \$1438.21, SW2 Claims 97-100 Totaling \$201.34, SW3 Claims 70-73 Totaling \$5434.12. Abstract # (1) General (A) Claims 1-16 Totaling \$5139.34, General (B) Claims 15 & 17 Totaling \$386.35, Highway (DA) Claim 1 Totaling \$2398.98, WD 1 Claims # 1 Totaling \$10.00, SW2 Claims 1-2 Totaling \$ 1128.56, SW3 Claims 1 Totaling \$10.00. Town Clerk Report, monthly & annual. Highway. Motion was carried unanimously.

Motion was made by Alan Tomion, seconded by Glenn Quackenbush to adjourn the meeting as of 9:35 PM. Motion was carried unanimously.

