

The Regular and Organizational Meeting was held December 11th, 2019 at 7:00 P.M. in the Benton Town Hall Conference Room, 1000 Route 14A, Penn Yan, NY 14527.

| | |
|---------------------------|------------------------|
| Board Present: Supervisor | John Prendergast |
| Councilmen | Richard Harper, Deputy |
| | Brian Murphy |
| | Alan Tomion |
| | Glenn Quackenbush |

Also Present: Highway Supt. – Jeff Mann, Town Clerk – Bobbi Wolfe, Yates County Legislature – Timothy Dennis.

Supervisor Prendergast opened the meeting at 7:00 P.M. with the Pledge of Allegiance.

Approval of the Minutes:

Motion was made by Brian Murphy, seconded by Glenn Quackenbush to approve the minutes from the November 13th, 2019. Motion was carried. A big thank you, again to Jayson Hoover for filling in for me and taking the minutes !!!

Old Business:

Audit: Previous Minutes: Tom Podsiadlo (CPA) Doesn't do municipal audits. Supervisor Prendergast has been in contact with other companies that prepare audits, one that Yates County uses and have received information from them. Possibly have both the county and town audits around the same time to save expenses.

Stork Insurance: We received an update on Travelers Casualty to include the Town Clerk – Supervisor and Bookkeeper on the policy.

New Business:

“PILOT: - Yates County Industrial Development Agency and Savour Finger Lakes LLC which I included the front page of the PILOT. If the board wishes to see the whole contract please let me know.

Highway:

Jayson Hoover, Highway Supt. As of 1/1/20 presented proposals for a new town pick up, utility bed, extended cab with a plow to back up the 550 for driveways and multiuse. The intension is to use the truck for highway/water to be paid for out of (5) different accounts. (Infor attached to the minutes). Motion was made by Richard Harper, seconded by Glenn Quackenbush to approve the purchase of a Ford-utility-alum box ¾ ton pickup from Friendly Ford in the amount of \$50,257.52 with the confirmation that this price is state bid. Motion was carried.

Soil & Water: A Proposal was received from District Manager, Colby Petersen which stated they will charge \$165.00 per completed watershed inspection. Benton would need to add regulations to our code. After board discussion the matter was tabled.

Yates County Legislature – Timothy Dennis: Issues of Discussion.

- (1) Pipeline monies will be received by Benton before the end of the year.
- (2) Yates County has received a grant for placement of Broadband Internet
- (3) Possibility of a new proposed Yates County Highway Barn
- (4) Empire possibly coming into the area
- (5) Bonds on the Yates County Court House and Offices will be paid in 2020.
- (6) County Wide Comprehensive Plan Mtg 12/12/19 @ 6:00 P.M.

Resolutions:

#46-2019: Motion made by Brian Murphy, seconded by Glenn Quackenbush to approve the Shared Services Agreement Between the Water and Highway Depts. Motion was carried.

#47-2019: Motion was made by Glenn Quackenbush, seconded by Brian Murphy approving the WD # 5 Type (1) Action, Establishing Lead Agency and Determining the Significance of such Action and Directing that the Negative Declaration be published in accordance with SEQR. Motion was carried.

#48-2019: Motion was made by Richard Harper, seconded by Alan Tomion approving WD # 1 Extension Project Budget Modifications. Motion was carried.

#49-2019: Motion was made by Richard Harper, seconded by Brian Murphy approving WD # 1 Extension Project Change Order. Motion was carried.

#50-2019: Motion was made by Brian Murphy, seconded by Glenn Quackenbush to approve Payments 4 & 5 for Nardozzi Construction. Motion was carried.

#51-2019: Motion was made by Brian Murphy, seconded by Glenn Quackenbush to approve Budget Modifications (Attached to the Minutes) Motion was carried.

Resolution: # 52-2019:

Motion was made by Brian Murphy, seconded by Richard Harper to approve following:

2020 Appointments

| | | |
|----------------|--------------------|-----------------|
| Bobbi Wolfe | Water Clerk | 1/1/20-12/31/20 |
| Jayson Hoover | Water Operator | 1/1/20-12/31/20 |
| Thomas Rood | PB Chair | 1/1/20-12/31/20 |
| Karen Ellis | PB-ZBA Secretary | 1/1/20-12/31/20 |
| Dwight James | ZBA Chair | 1/1/20-12/31/20 |
| Dwight James | ZBA Member | 1/1/20-12/31/25 |
| Jerry Stape | PB Member | 1/1/20-12/31/25 |
| Bobbi Wolfe | Registrar | 1/1/20-12/31/21 |
| Bobbi Wolfe | RMO | 1/1/20-12/31/20 |
| Linda Johnson | Bookkeeper/Payroll | 1/1/20-12/31/20 |
| Eleanor Parker | Health/Historian | 1/1/20-12/31/20 |
| TBD | Watershed | 1/1/20-12/31/20 |
| TBD | Code Enforcement | 1/1/20-12/31/21 |

Motion was carried.

Resolution: # 53-2019:

Motion was made by Glenn Quackenbush, seconded by Alan Tomion to approve the following:

Approval of the Animal Control Officer Contract with Yates County 1/1/20-12/31/20

Chronicle Express as the Official Newspaper

Jeff Graff of Riley & Graff as the Town Attorney

Clark Patterson Lee as the Town Engineer

Community Band N.A. & Lyons National Bank

Regular Meetings for 2020:

Town Board – Seconded Wednesday of the month @ 7:00 P.M.

Zoning Board of Appeals – First Tuesday of the month (Upon Request) @ 7:00 P.M.

Planning Board – Fourth Tuesday of the Month @ 7:00 P.M.

Town Clerk and bookkeeper shall be and hereby authorized to pay the following claims prior to town monthly audit: Retirement, utilities, postage, hospitalization, town approved payroll, payments and any invoices that are due prior to the date of the board meeting.

Motion was carried.

Motion was made by Glenn Quackenbush, seconded by Alan Tomion to set the Mileage Rate for 2020 \$.58 Per Mile. Motion was carried.

Resolutions # 54-2019:

Motion was made by Brian Murphy, seconded by Glenn Quackenbush to approve the following:

Water District Hook Up Fees:

| | <u>New Service</u> | <u>In Existing District</u> |
|------------|--------------------|-----------------------------|
| 1" Service | \$2400.00 | \$1200.00 |
| 1 1/2" | \$3200.00 | \$1600.00 |
| 2" | \$4000.00 | \$2000.00 |

Installation of a new water service of distance of 150' or a crawl space requiring a meter pit hook up:

| | <u>New Service</u> | <u>In Existing District</u> |
|------------|--------------------|-----------------------------|
| 1" Service | \$2800.00 | \$1400.00 |

****Meter Pits*** 1" Service to be supplied by the town. Any larger service such as a 1 1/2" and 2" will be the responsibility of the homeowner. This installation will be by town specifications and be supervised by the water department.*

****The cost of a service being pushed under the road will be the responsibility of the homeowner***
(The town does not have the equipment to push under the road and has to be sub-contracted and will be completed with supervision of the Benton Water Department.)*

Shut off Fee is \$25.00 – No Fee to turn the water back on.

Water Fees 2020:

| | | | |
|--------|----------------------|-------------|-----------------------|
| WD # 1 | \$50.00/6000 Gallons | \$5.50/1000 | Over the 6000 Gallons |
| WD # 2 | \$60.00/6000 Gallons | \$5.50/1000 | Over the 6000 Gallons |
| WD # 3 | \$50.00/6000 Gallons | \$5.50/1000 | Over the 6000 Gallons |
| WD # 4 | \$50.00/6000 Gallons | \$5.50/1000 | Over the 6000 Gallons |

(Billed Quarterly)

Relevy Fee \$50.00 Per Meter will be charged as of October 31 for each unpaid account. As an Administrative Charge.

Motion was carried.

Resolution: # 55-2019:

Motion was made by Alan Tomion, seconded by Richard Harper to approve the Public Disclosure for Quackenbush Hardware up to a limit for purchases equaling \$750.00 per year. Motion was carried. Quackenbush abstained.

FYI: “Personnel Policy” is included in the town board’s packet for their review and update. Committee for this project: Richard Harper and Glenn Quackenbush.

Code Officer/Watershed & Water Operator Position Salary:

The Salary for the Code Officer/Water Shed will remain \$35,668.00 for Code, \$4919.00 for Water Shed. After town board discussion the Motion was made by Richard Harper, seconded by Glenn Quackenbush to lower the Water Operator salary to \$11,000.00 and add to the Highway Supt. salary \$54,000.00 = \$65,000.00. The balance in water \$6755.00 will be used to pay back highway as work is performed. Motion was carried.

Supervisor Prendergast gave a big thank you to Jeff Mann (40) years and Tim Dennis for all of their years of service. Jeff Mann will be retiring as of 12/26/19, Tim Dennis will fulfill his term at the Yates County Legislature 12/31/19

Monthly Reports & Abstract of Vouchers:

Motion was made by Brian Murphy, seconded by Alan Tomion to approve the following: General (A) Claims 230-252 Totaling \$32,529.35, General (B) Claims 300-303 Totaling \$224.20, Highway (DA) Claims 109-126 Totaling \$14,795.03, Highway (DB) Claim 237 Totaling \$3900.00, SW1 Claims 65-70 Totaling \$1774.39, SW2 Claims 94-104 Totaling \$2460.07, SW3 Claims 59-62 Totaling \$258.80, SW4 Claims 10-12 Totaling \$148.80. Town Clerk – Supervisor – Highway – Zoning and Water Reports. Motion was carried.

EXECUTIVE SESSION:

Motion was made by Richard Harper, seconded by Brian Murphy to enter into Executive Session @ 9:00 P.M. Under Public Officers Law, Article 7, Section 105, Paragraph (h) for purposes of discussing the proposed acquisition of real property including Zoning Officer, Jayson Hoover and Town Clerk Bobbi Wolfe. Motion was carried.

Motion was made by Brian Murphy, seconded by Richard Harper to enter back into the Regular Meeting @ 9:15 P.M. Motion was carried.

Adjournment:

Motion was made by Alan Tomion, seconded by Richard Harper to adjourn the meeting at 9:25 P.M. Motion was carried.

Dated: December 16, 2019

Bobbi Wolfe

Benton Town Clerk,RMC

ADOPTED: January 8th, 2020