

# *Town of Benton*

## Building Permit Application Worksheet

*Required information for Building Permit application submission:*

Applicant Name \_\_\_\_\_

Address \_\_\_\_\_

<i>Item</i>	<i>Received</i>		
	Yes	No	N/A
Survey map of property	_____	_____	_____
Deed or Purchase offer for property <small>For recent purchases of property.</small>	_____	_____	_____
Site plan from a New York State licensed engineer <small>For new lots and houses.</small>	_____	_____	_____
NYS stamped blueprints <small>For new house or commercial building.</small>	_____	_____	_____
Driveway permit from NYS DOT <small>If on State owned road.</small>	_____	_____	_____
Proof of liability and worker's compensation insurance for all contractors performing work on site <small>We can no longer accept ACORD forms for worker's comp</small>	_____	_____	_____
Valid exemption from Liability and Worker's Comp If Yes, explain _____	_____	_____	_____
Required application/permit fees	_____	_____	_____

Notes: \_\_\_\_\_

\_\_\_\_\_

Code Enforcement Officer \_\_\_\_\_ Date \_\_\_\_\_